



The Glapton Academy

A L.E.A.D. Academy

**Address:** Glapton Lane, Clifton,  
Nottingham NG11 8EA

**Telephone:** 0115 915 2936

**Fax:** 0115 915 2937

admin@glaptonacademy.co.uk

## HOLIDAY FORM

**PUPIL'S SURNAME:** \_\_\_\_\_

**PUPIL'S FORENAME:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

**DATE OF HOLIDAY:**

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

I would like to inform you of the above leave of absence from school for the pupil named to go away on holiday.

I understand that all holidays are unauthorised and that I/we may be issued with a fine.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return this completed form to the school attended by the pupil.

If there are any exceptional circumstances regarding this holiday that you wish us to consider please attach a letter explaining them.