



Dear Parents/Carers

Welcome back to Glapton for the Autumn term 2020!



#### New Arrangements

Thank you for your amazing support for our new arrangements which have been reviewed with staff and SLT this week. Parental feedback was considered and has been helpful and appreciated.

#### Water Bottles

Please could you ensure that your child has a water bottle labelled with their name, freshly filled each day. They will have access to this water throughout the day. Juice will be returned home at the end of the day and we will provide fresh water unless you have a medical letter requesting juice as an alternative to water.

#### Partnership Book

Our partnership book is currently with the printers and should be with you early next week. The book will be even more valuable at the moment to allow a flow of communication to and from school. Planned dates for the year are detailed in the book. Many of the events are likely to be Virtual until restrictions are eased.

#### Gates

Gate arrangements will remain the same at the moment. Your feedback has been so helpful and new signage should clarify expectations for you this week, letting you know where to wait for your child's class, indicate appropriate social distancing and reminders to wait in single file. We hope this helps and supports you at drop off and pick up times.

The children have adapted incredibly well and enabled their entry to class to be swift and safe. We have made some internal adjustments to avoid any unnecessary contact between children but all agree that the arrangements work well for our children and they have responded to them so well so far. Please remember that this is only a temporary arrangement during the COVID-19 pandemic. We do need to ask you as adults to support each other and members of the public. We all need to follow government guidance during this time. Key reminders:

- Please arrive on time to your designated gate at the start and end of every day.
- Please ensure that only **ONE** adult accompanies your child/ren at both drop off and pick up.
- Please **drop** your **oldest** child off **first** and follow on to other gates dropping your youngest last. An adult will wait until gate closure time.
- Please **collect** your **youngest** child **first** and then make your way to the designated gates collecting your oldest child last.
- Please remain **SOCIALLY DISTANCED** from other families (at least 1m+).
- Please wait in a single file without blocking public rights of way including pavements and pathways or congregating in a group as this contravenes current government guidelines.
- Please look for signage which will show you where to wait for your child and which side of the gate is now designated for your class.
- Please follow our **RESPECT** charter (see attached) at all times.
- Please ask a member of staff if you are unclear and they will guide you.
- Please know that we really appreciate your efforts during these unprecedented times.

#### School Uniform

Thank you for supporting our school uniform policy. The children look really smart and ready for their learning. Please remember to send your child's PE kit in a red drawstring bag which can be safely stored in the school cloakroom or on pegs. Large rucksacks do not fit in the cloakroom and are a danger in the classroom. School book-bags or a similar red book-bag should be used as these can safely be stored in your child's tray. Your child does not need anything else in school as we supply all of their stationery needs.

#### Fruit

KS1 fruit delivered by the government has now resumed ensuring that your child has a snack in the morning. KS2 children may bring a piece of fruit into school to be stored on their desk and consumed at playtime. No other snacks are permitted.

### First Aid and Medicines

You will be informed if your child has received First Aid during the school day. An additional First Aid guidance document during COVID-19 will be sent out to parents this week and also posted on the website. If your child needs medicine during the day and the dosage allows for all doses to be given at home outside school hours, we would politely request that this is done in order to reduce the items being passed between school and home. If this is not possible, please ensure you have completed and returned the consent form, which can be found here: <https://www.glaptonacademy.co.uk/wp-content/uploads/2020/06/20.21-Parental-Agreement-Administration-of-Medicine.pdf>. Please ensure that the medicine is sent in to school in a sealed bag/container, it is in date, in its original packaging with appropriate labels, and clear dosage instructions if prescribed.

### Guidance on the need for Testing or Self-isolating due to Covid-19

We have been asked lots of questions by parents so have prepared this summary based on the most up to date DFE guidelines.

#### - Guidance on Testing:

It is vital that **only** if children or staff develop symptoms of coronavirus (COVID-19) do educational settings ask them to self-isolate and recommend they get a test. The NHS Test and Trace system is fully up and running, but capacity must be protected for those with symptoms of the virus. These are the indicators of the need for testing:

- developing **one or more** of the main coronavirus symptoms:
  - a high temperature
  - a new, continuous cough
  - the loss or change of their sense of taste or smell, or
- recommended to get tested by a healthcare provider (e.g. GP or nurse)

Unless a student or staff member has one of the three main coronavirus symptoms above, they should only be tested if instructed to do so by the local authority, health protection team or their GP.

As schools and colleges across England return, pupils may feel unwell for example with a sore throat, stomach upset or a headache. **These pupils don't need to book a test but may need to stay off school and seek medical advice through their GP or pharmacist as usual.**

#### - Guidance on Self-Isolating if someone has symptoms or tests positive:

- If you have symptoms of COVID-19, however mild, self-isolate for at least 10 days from when your symptoms started. You should arrange to have a test to see if you have COVID-19 - go to testing to arrange. Do not go to a GP surgery, pharmacy or hospital.
- If you are not experiencing symptoms but have tested positive for COVID-19, self-isolate for at least 10 days, starting from the day the test was taken. If you develop symptoms during this isolation period, restart your 10 day isolation from the day you developed symptoms.
- After 10 days, if you still have a temperature you should continue to self-isolate and seek medical advice. You do not need to self-isolate after 10 days if you only have a cough or loss of sense of smell or taste, as these symptoms can last for several weeks after the infection has gone.
- **If you live with others, all other household members need to stay at home and not leave the house for 14 days.**
- The 14 day period starts from the day when the first person in the household became ill or if they do not have symptoms, from the day their test was taken.
- If anyone else in the household starts displaying symptoms, they need to stay at home for at least 10 days from when their symptoms appear, regardless of what day they are on in their original 14-day isolation period.
- If you have symptoms, try and stay as far away from other members of your household as possible. It is especially important to stay away from anyone who is clinically vulnerable or clinically extremely vulnerable with whom you share a household.
- Reduce the spread of infection in your home by washing your hands regularly for 20 seconds using soap and water, or use hand sanitiser, and cover coughs and sneezes.
- Consider alerting people who you do not live with and have had close contact with within the last 48 hours to let them know you have symptoms of COVID-19.
- Following a positive test result, you will receive a request by text, email or phone to log into the NHS Test and Trace service website and provide information about recent close contacts.
- If you feel you cannot cope with your symptoms at home, or your condition gets worse, then use the NHS 111 online COVID-19 service. If you do not have internet access, call NHS 111. For a medical emergency dial 999.
- If you develop COVID-19 symptoms again at any point after ending your first period of isolation (self or household), follow the guidance on self-isolation again.

### Dates for your diary - September 2020

- 15 September - a virtual tour of the EYFS classrooms
- 15 September - a virtual session on the teaching of spelling for our parents & carers  
Parents Evenings will go ahead under strict safety guidelines and a tight appointment schedule. Only one adult will be allowed to attend. Please look out for further guidance soon. We hope this will be a valuable opportunity for you to have a face to face meeting with your child's class teacher and to work together to support their learning during this year.
  - 21 September - Walnut & Larch
  - 22 September - Willow/Juniper/Chestnut and Beech
  - 23 September - Oak & Sycamore
  - 24 September - Rowan & Alder
  - 25 September - Hazel/Cherry/Elm and Birch
- 29 September – a virtual session on the teaching of calculations for our parents & carers

### Office Hours

Please note that school office hours are 8.00am to 4.30pm Monday to Thursday and 8.00am to 4.00pm on Fridays.  
Telephone calls before/after these times cannot be answered nor e-mails responded to.  
Thank you for your support and understanding on this matter.

### Finally

Thank you for supporting the successful full re-opening of the school. I look forward to seeing you all in person during parents evening sessions soon.

Yours sincerely



**Mrs. C Hurst BA (Hons) PGCE NPQH NLE**  
**Headteacher**

