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Headteacher: Mrs C Hurst BA(hons) PGCE NPQH NLE

23 April 2021

Dear Parents/Carers

## **Breakfast Club**

We are delighted to now be in a position to launch our new Breakfast Club provision from Tuesday 4 May 2021. Breakfast Club will cater for all main school years (Reception to Year 6) and will be for children only. The club will be run and managed by our own staff, and will operate out of the KS1 Hall. Breakfast Club will be chargeable and there will be advance registration and booking requirements to enable the club to run smoothly.

Please find below key information to consider when deciding if you are interested in taking up this provision:

- Breakfast Club will open from 7.45am and at the end of the session children will be escorted to their area of school ready for the start of the normal school day
- The last admittance and breakfast service will be at 8.30am
- The club will be staffed by Mr Ransford, Mrs Webster and Mrs Gee
- Normal school rules, safety charters and safeguarding policies will be in operation
- A maximum of 30 places are available
- The club will run during term time only
- Children must be registered to attend the club in advance, by completing an online registration form
- Individual sessions must then be booked and paid for in advance via the School Gateway app
- Sessions are charged at £3.50 per day for the first child and £3.00 for each additional sibling
- The cost includes a healthy breakfast which will usually be a choice of cereal, toast with toppings, fruit juice and milk or water. All food provided will be in line with the School Food Standards and staff will be trained in food handling and hygiene
- Entry will be via the Glapton Lane Nursery pedestrian gate only

Please look out for details on how to register and the club's terms & conditions which will be published next week. Any parent struggling financially should contact the school office in confidence.

We also hope to launch an After School Club after May half term which will be run by the same staff team, and sports clubs are due to start week beginning 10 May.

Yours sincerely

Mrs. C Hurst BA (Hons) PGCE NPQH NLE

Headteacher