

Glapton Academy

A L.E.A.D. Academy

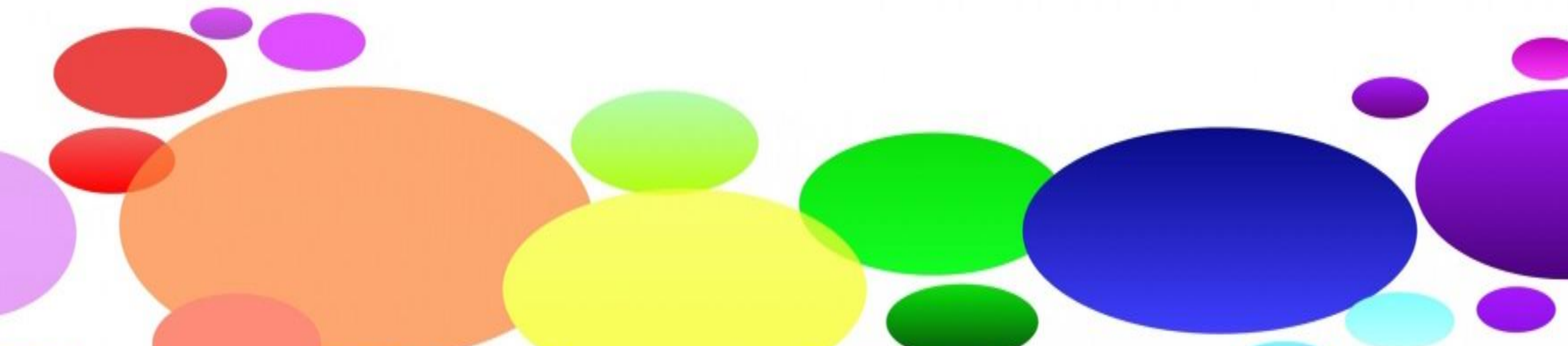


# Children's Guide to Coming Back to School

September 2020

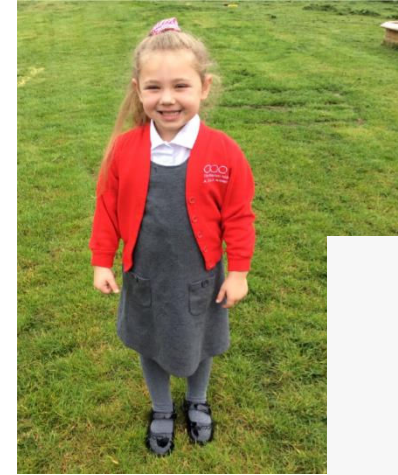
# What Will My New Class Be Like?

- To keep you safe you will all be in Class Bubbles.
- Each Bubble will be really safe and will have lots of fun together.
- Your parents or carers have been told which class you are in, your teacher and your new classroom.
- You will spend most of your time learning with your Class Bubble and play and eat with them too.



# What Will I Need to Wear and Bring With Me?

- You will need to be in your FULL school uniform.
- You will need a water bottle with your name on it.
- You may only bring a lunchbox if you are in Year 2,3,4,5 or 6.
- Your PE kit in a DRAWSTRING SCHOOL PE BAG.
- A Glapton School book bag for your reading book and your new partnership book.
- You will need a big smile and to be ready for lots of fun and some super learning with your friends at school.



# Things I Won't Need to Bring With Me

- A back pack or similar.
- A pencil case.
- Every thing will be ready for me in my own tray or my own pack.
- I won't be sharing stationery or equipment with my friends just yet.



# Who Will be Teaching Me?

- **Early Years Foundation Stage & Key Stage 1**
  - F1 Mrs Smith - Saplings Class
  - F2 Miss Allmark - Larch Class and Miss Wrate/Mrs Fletcher - Walnut Class
  - Y1 Mr Payne - Willow Class and Miss Johnson - Juniper Class
  - Y2 Miss Watts - Chestnut Class and Miss Gibbons - Beech Class



# Who Will be Teaching Me?

- **Key Stage 2**
  - Y3 Miss Morley - Oak Class (in Alder classroom)  
and Miss Brockie - Sycamore Class (in Orchard classroom)
  - Y4 Mrs Ralph/Miss Eden-Smith - Alder Class ( in Hazel classroom)  
and Mr Philipps - Rowan Class.
  - Y5 Miss Devi/Mrs Quigg - Cherry Class (in Oak Classroom)  
and Miss Cartwright - Hazel (in Sycamore classroom)
  - Y6 Miss Edwards - Elm Class and Mrs Randall - Birch Class.





# How Will I Get Into School in the Morning?

- Each Class Bubble will wait at their own gate. Your Mummy or Daddy or whoever looks after you knows which gate you must go to.
- You will need to wait socially distanced away from other families and your friends outside the gate until your teacher unlocks it to say hello.
- Where possible you will line up 1m apart from your friends before you go into class. We will have cones, hoops or dots to show you where to stand.
- You will need to say goodbye to Mummy, Daddy or whoever looks after you at the gate but your teacher will look after you then.



# My Gates and Times to Arrive and Leave

Class	Year Group	Time	Gate
Walnut		Morning drop off: 8.45am	Glapton Lane Nursery Pedestrian Gate
Sycamore & Oak			Glapton Lane Pedestrian Gate
Birch & Elm		Afternoon collection: 3.00pm	Manor Farm Lane Gate
Hazel & Cherry			Green Lane Gate
Larch		Morning drop off: 9.00am	Glapton Lane Nursery Pedestrian Gate
Juniper & Willow			Glapton Lane Pedestrian Gate
Chestnut & Beech		Afternoon collection: 3.15pm	Manor Farm Lane Gate
Rowan & Alder			Green Lane Gate
Saplings		Morning drop off: 9.15am Morning collection: 12pm  Afternoon drop off: 12.45pm Afternoon collection: 3.30pm	Glapton Lane Nursery Pedestrian Gate



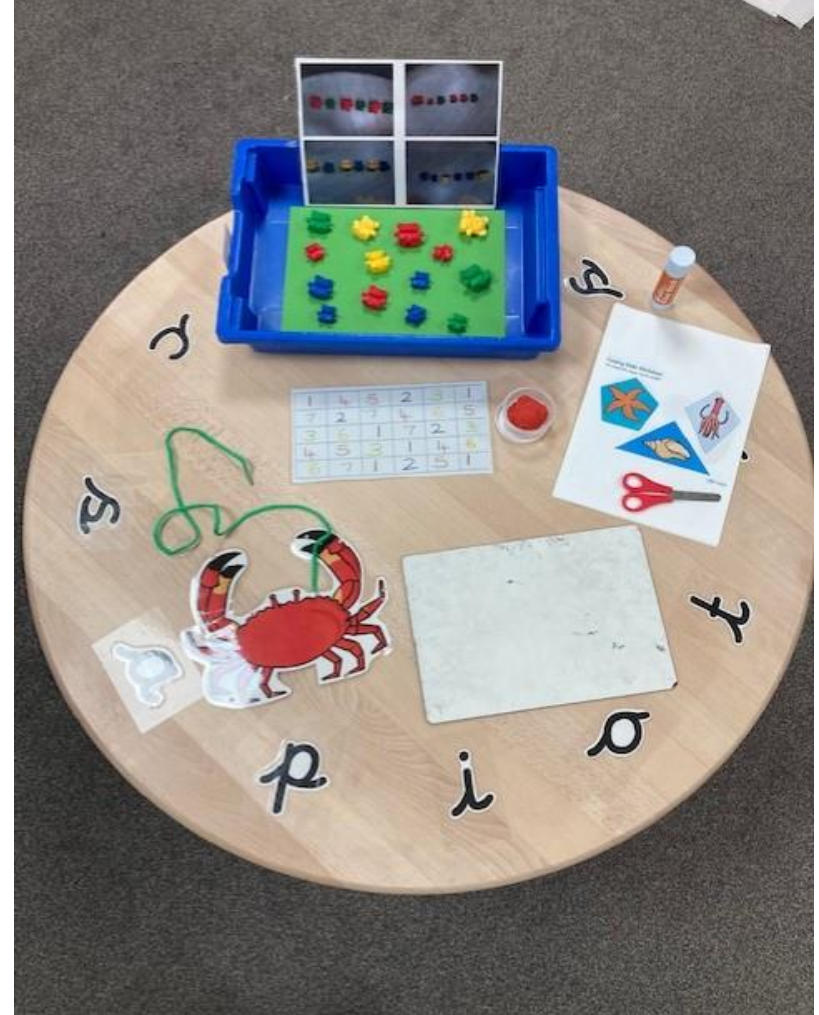
# What will my classroom look like?

- My room will be really:
  - tidy and clear.
  - My seat and carpet space will be away from my friends but I will still be able to enjoy my learning.



# Things that may seem different

- Lots of toys, cushions and soft toys will still be having a little holiday safely in the cupboard.
- Some displays that help us learn will now be back to normal for our Class Bubble.

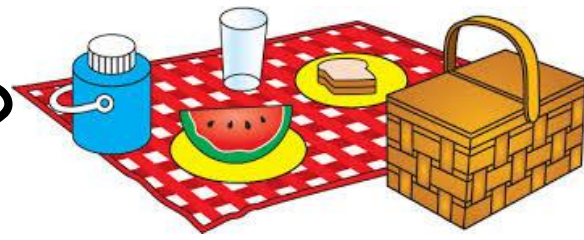


# Sharing

- I will share some learning spaces in Y1, Reception and Nursery and still have lots of fun while I learn.
- I can take turns to play with lots of the toys!
- I will be able to play outside in our EYFS gardens
- I will be able to play and learn with my friends but I won't be able to give them a hug just yet.
- I will have to wash my hands lots of times each day



# What will Happen at Break and Dinner Time?



- You will stay with your Class Bubble at break time and have lots of opportunities during the day to get plenty of fresh air.
- Your Class Bubble adults may have a break while you are playing while a second adult supervises.
- You may sometimes eat in your classroom but the following week you will eat in the Hall.
- If you eat in your classroom a Midday Supervisor will bring you a delicious picnic lunch each day to enjoy with your friends.
- While you are playing she will wipe down your classroom to make it clean and will look after you too.
- You can only play with your friends in your Bubble and must stay apart as much as you can.
- Mr Payne has organised your play zone with some hard play area and some grassy area too for maximum fun.

# Hot Dinner Service

- If you are in Reception (Walnut or Larch) you will have a hot meal in the dining room every day.
- If you are in Years 1 to Year 6 you will eat in your classroom one week and in the dining room the next week.
- This is so we can have lots of space to keep you safe in the Hall.
- Both lunches will be delicious.



# Lunch Arrangements Week 1 and week 2

<b>WEEK 1</b> <b>Time</b>	<b>Year Group</b>	<b>Venue</b>
12.00-12.30pm	F1 & F2	Hot Meal in KS1 Hall
12.00-12.30pm	Y3	Hot Meal in KS2 Hall
12.00-12.30pm	Y6	Picnic Meal in Classrooms
12.00-1.00pm	Y2	Picnic Meal in Classrooms
12.30-1.00pm	Y1	Hot Meal in KS1 Hall
12.30-1.00pm	Y4	Hot Meal in KS2 Hall
12.30-1.00pm	Y5	Picnic Meal in Classroom
<b>WEEK 2</b> <b>Time</b>	<b>Year Group</b>	<b>Venue</b>
12.00-12.30pm	F1 & F2	Hot Meal in KS1 Hall
12.00-12.30pm	Y6	Hot Meal in KS2 Hall
12.00-12.30pm	Y3	Picnic Meal in Classroom
12.00-1.00pm	Y1	Picnic Meal in Classroom
12.30-1.00pm	Y2	Hot Meal in KS1 Hall
12.30-1.00pm	Y5	Hot Meal in KS2 Hall
12.30-1.00pm	Y4	Picnic Meal in Classroom



# How will I keep my Hands Clean?

- You will wash your hands lots of times each day with soap and warm water for 20 seconds.
- You will dry them carefully and put the paper towel carefully in the bin.
- Keeping your hands clean is the best way to keep you safe!
  - When you arrive at school
  - After each break
  - If you cough or sneeze
  - Before and after your lunch
  - If your hands are dirty
  - After the toilet





# What do I do if I need to cough or sneeze?

- Don't worry we have boxes of tissues ready for you.
- You must cough or sneeze into a tissue and then put it in the special purple bin straight away.
- If you can't get to a tissue you must cough or sneeze into the crook of your elbow. We will show you how.
- Then you must wash your hands.



# Can I Move Around My Classroom?

- In the older classes we will be asking you to move around a lot less and only when you really need to e.g. to go to the toilet.
- Don't worry though we will be having lots of mini breaks and learning outside a lot of the time.
- All your resources are in your pack on your desk.
- Everything in your pack will be just for you and will be nice and clean.



# Has Our Behaviour Policy Changed?

- We still have our school rules which you all know but we also now have a new 'Stay Safe Charter'.
- The charter will be displayed in your room and your teacher will tell you all about it.
- Our main School Rules still must be followed at all times and in all places.
  1. I will follow instructions the 1st time I am asked.
  2. I will look at and listen to the person who is talking without interrupting.
  3. I will be where I am supposed to be at all times.
  4. I will show respect and care for my school and everyone in it.
  5. I will move around school quietly and sensibly.
  6. I will only use kind, sensible and truthful words.



# Staying Safe Charter 2020

- I will carefully follow the routines for my Class Bubble when I arrive and leave school and I will stay apart from my friends.
- I will follow instructions on hygiene and handwashing throughout the day.
- I will follow instructions on who I can play with at school and which games are allowed.
- I will move around school sensibly and follow all instructions on which doors to use, where I line up and which way to move around.
- I will be where I am supposed to be at all times and will NEVER enter another Bubble or Play Zone.
- If I need to sneeze or cough or I will use a tissue and dispose of it safely in the bin ('catch it, bin it, kill it').
- I will try really hard to avoid touching my mouth, nose and eyes with my hands.
- I will tell an adult if I am experiencing any symptoms of coronavirus e.g. a cough that doesn't stop, I feel hot or I can't taste or smell properly.
- I will never share any of my own equipment in class or any other things like my drinking bottle.
- I will only use the toilet when I am allowed to by an adult and will be quick, go on my own and wash my hands thoroughly for 20 seconds with soap and warm water and dry them afterwards.
- I must NEVER cough or spit at or towards any other person.
- I will only bring my water bottle, lunchbox, book-bag and PE bag to school and no classroom equipment.
- I will use our STAY SAFE CHARTER and my school rules together at all times.

# What Happens if I Break the Rules or Ignore The Charter?

- We have changed our sanctions. Your teacher will explain them all to you.
- SANCTIONS AUTUMN 2020
  - You will be given a clear verbal warning and told which rule you have not followed and the behaviour that is expected.
  - If the behaviour continues your name will be written on the "Think" board.
  - If the behaviour still continues your name will be written on the "Change Now!" board and Mrs Hurst will be informed.
  - If you do not settle then you will receive a RI form and you will miss your next break. You will be required to sit isolated in a time out zone designated in your break time zone.
  - If you continue to disturb others or potentially seriously harm another person by not following our 'STAY SAFE CHARTER', a Recorded Incident Form will be completed and Mrs Hurst informed again. She will decide what action is necessary and if your parents/carers are informed of the incident and what happens next.

**STAY SAFE AND FOLLOW THE CHARTER**

# Finally...

- We are all really looking forward to seeing you!
- We can't wait!
- School is a really safe and happy place and we will look after you and help you get used to all the new things.
- Mrs Hurst will come to see you all every week and will be there every morning to welcome you back as you arrive.

