

Glapton Academy  
A L.E.A.D. Academy

COVID-19 - Response to gradual reopening

A QUICK REFERENCE GUIDE FOR PARENTS

PLEASE NOTE ALL INFORMATION IS SUBJECT TO SHORT NOTICE

CHANGES AS GOVERNMENT ADVICE UPDATES DAILY



# From the 1<sup>st</sup> June (at the earliest)

We welcome back some children in:

- Nursery
- Reception
- Year 1
- Year 6



**Alongside provision for priority groups**

# To Reduce Risk

## Clean School Uniform Every Day

Please ensure your child comes in  
freshly clean uniform every day.

School uniform is required as it can be washed and dried  
easily over night.

We have lots of 'New to You' Uniform available in school.

Please let Mrs Lang know if you require uniform



# To reduce risk

Please **ONLY** bring in...

- ✓ Water bottle with your child's name clearly labelled.
- ✓ Coat only if needed.



STAY ALERT  
CONTROL  
THE VIRUS  
SAVE LIVES

Please do not bring in

- X Any bags or pencil cases.
- X Any equipment (we will supply everything your child needs).
- X Partnership Books .
- X Food or snacks

# If it looks like it will be sunny...

- ✓ Please ensure your child has once a day sun cream on before the school day starts. We cannot put this on for your child.
- ✓ Ensure your child has a sun hat.
- ✓ Remember the water bottle.



# To reduce risk

## When coming to the school...

Please **do NOT**

- X Touch any doors, gates or items around the entrances.
- X Stand around in groups.
- X Gather at your designated gates.
- X Enter the site at any time without an appointment (Appointments for exceptional circumstances only).

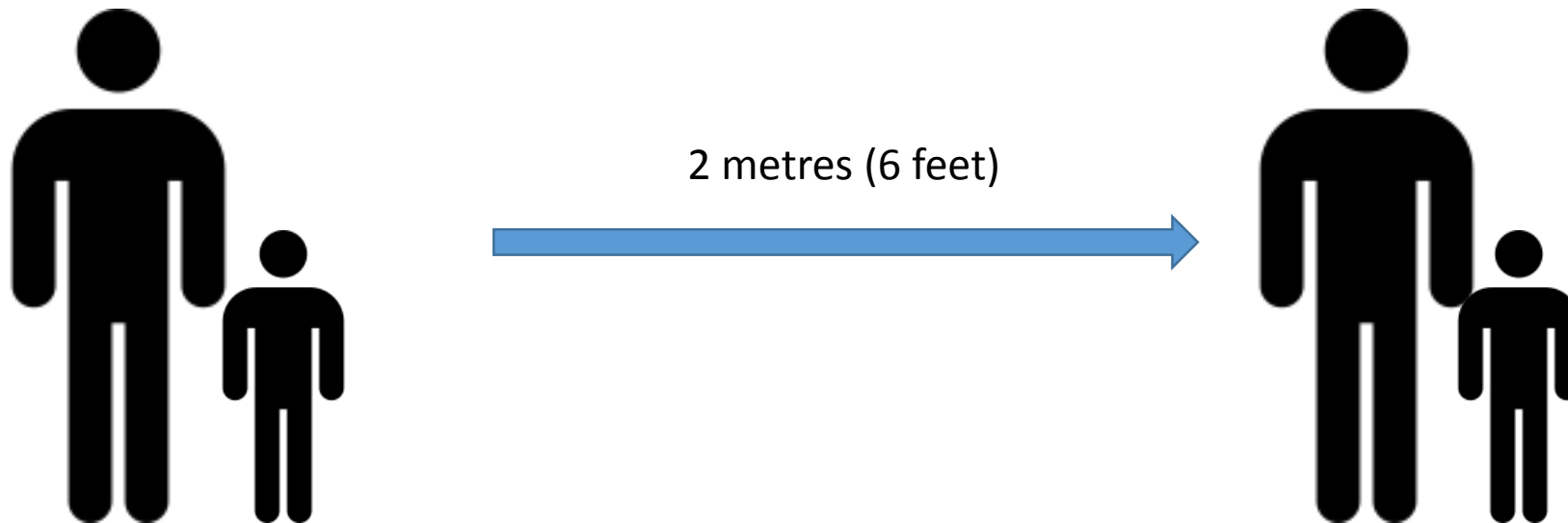
**Next** is what we need you to do...



# To reduce risk

## When coming to the school

- ✓ Only arrive during the allocated time provided to you.
- ✓ Space yourselves out at least 2m from other families.
- ✓ Only 1 adult to accompany the child(ren).
- ✓ Very quickly drop off to the receiving teacher.



# To reduce risk

## When coming to the school

- ✓ No conversations with staff.
- ✓ Phone the office with any queries or concerns.
- ✓ Use the specified exit gate to receive your child.
- ✓ Y6 may arrive to and depart from their gates on their own.
- ✓ Be aware of the latest guidelines for travelling safely:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>





# To reduce risk...

Your child may not be taught by their previous class teacher.

This is because we are **reducing group sizes as much as possible.**

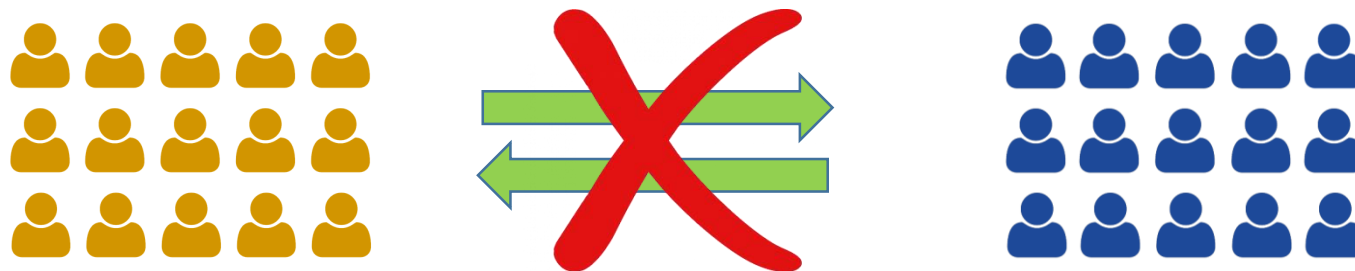


# To reduce risk In classrooms...

- ✓ There is a separate first aid kit for each Bubble.
- ✓ PPE is available to staff who need to give first aid.

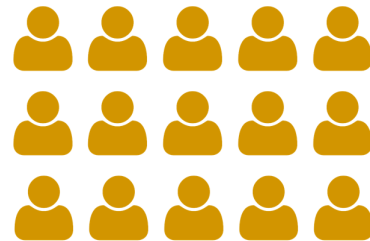


- ✓ Your child will **only learn and play with the children in their Bubble** - this will reduce the risk.



# To reduce risk In classrooms...

- ✓ Tables are as far apart as possible - preferably 2m+ apart.
- ✓ Children will be given their own equipment and packs to use.
- ✓ There will be a maximum of 15 children in a room.



# To reduce risk At lunchtimes...

## Food



- ✓ Your child will have their food delivered to their classroom.
- ✓ The same member of staff will aim to do this daily.
- ✓ Lunches will be eaten in the classrooms at tables or outside in a set play zone
- ✓ The classroom will be cleaned and disinfected while the children play

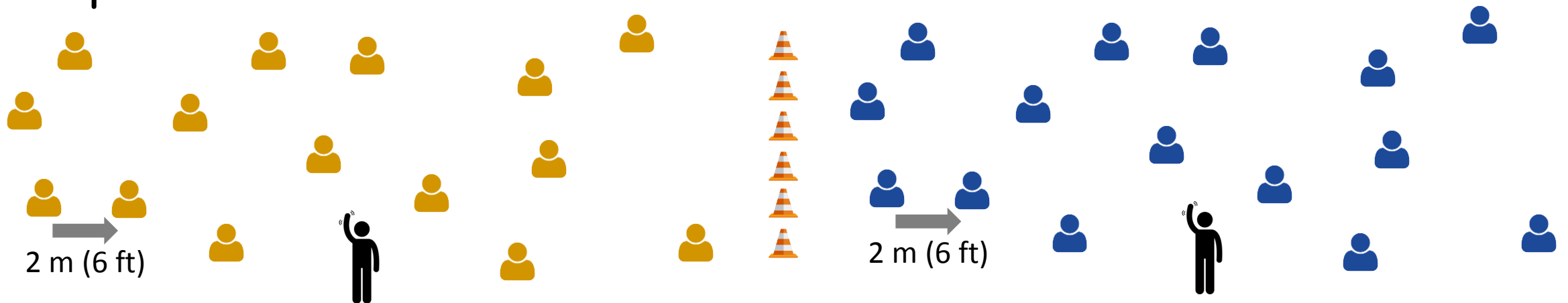


# To reduce risk At lunchtimes...



## Play

- ✓ The group of up to 15 will have their own separate play space.
- ✓ They will not be mixing with others in different groups.
- ✓ They will be allocated the same adults at lunchtimes where possible.



# To reduce risk

## Also...

We will ensure that all adults and children:

- ✓ frequently wash their hands with soap and water for 20 seconds and dry thoroughly.
- ✓ clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing.
- ✓ are encouraged not to touch their mouth, eyes and nose.
- ✓ use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it').



## To reduce risk

If someone is showing symptoms of COVID-19



- ✓ We have a **separate room for isolation** within each building.
- ✓ We will call all listed adults until contact is made - **please ensure your phone number is up to date and available.**
- ✓ **We will use PPE** if we need to be within 2m to help your child.
- ✓ There will be **separate toilet facilities** for a child who is showing symptoms.

# At the current time...



On **Fridays** we are closed to all pupils, except:

- ✓ Vulnerable and key worker children

**This is to ensure:**

- ✓ Extra cleaning
- ✓ Teachers develop home learning for the next week
- ✓ Staff training and PPA can take place

~~FRIDAYS~~



# Pick Up and Drop off times & gates

GLNP = Glapton Lane Nursery Pedestrian Gate  
 GLP = Glapton Lane Pedestrian Gate

MFL = Manor Farm Lane Gate  
 GL = Green Lane



Group	Teacher	Arrive	Dismiss	Gate
Kittens	Mrs Smith	9.30am	11.45am	GLNP
Ducklings	Mrs Smith	9.30am	11.45am	GLNP
Red	Mrs Fletcher/Miss Wrate	9.15am	2.30pm	GLNP
Blue	Miss Morley	9.15am	2.30pm	MFL
Orange	Mr Payne	9.00am	2.45pm	GLNP
Purple	Miss Johnson	9.00am	2.45pm	GLP
Green	Miss Gibbons	9.00am	2.45pm	MFL
Outlaws	Mrs Randall	8.45am	3.00pm	GLNP
Sheriffs	Mrs Edwards	8.45am	3.00pm	GLP
Merry Men	Miss Cartwright	8.45am	3.00pm	MFL
The Legends	Mrs Kay	8.45am	3.00pm	GL
Key Groups	Mr Phillips/Miss Munroe	9.00am	3.00pm	GL

Whatever you decide at this time - we support you.

Help us to **reduce risk** and follow these guidelines.

Please support us and work with us.





Thank you